



SAMPLE COMPLETED PUBLICATION BUDGET TEMPLATE

Applicants are required to submit their publication budget using the TAF template provided below. Applicants should also submit their budget in their own style. Applications that do not include the TAF template will be considered incomplete and will not be processed.

A completed example is provided below:

Expenses	Notes		Amount requested from TAF
Image Rights		\$15,000	\$7,500
Editing	Editor \$60/hr x 100 hours	\$6,000	\$3,000
Design Fee	John Smith Design	\$17,500	\$8,750
Production and Printing	Prepress	\$5,000	\$2,500
	Printing	\$25,000	\$12,500
Marketing		\$3,250	
Fulfillment and Distribution		\$5,000	
Author's Fees	3 authors x \$3,000	\$9,000	
Other Expenses (Please specify)			
Translation Fee	Spanish translator	\$8,000	\$8,000
Subtotal		\$93,750	\$42,250
Administrative Oversight (If the university or parent institution takes an overhead fee, please specify the percentage)	University overhead @ 5%		\$2,113
TOTAL		\$93,750	\$44,363